



Your Singapore, the Tropical Garden City
**43RD WORLD SMALL ANIMAL
VETERINARY ASSOCIATION CONGRESS
AND 9TH FASAVA CONGRESS**
25-28 September, 2018 | Singapore



GROUP REGISTRATION FORM

1. The group registration process is valid for a **minimum of 10 delegates**.
2. In order to facilitate your group registration, please fill out this form and return by email to:
reg_wsava18@kenes.com
3. In order to benefit from the reduced group registration fees, payments must be paid **prior to the below deadlines**.
4. Please send the **final** name list no later than **4 weeks prior** to the Congress. Please do not send preliminary name lists.
5. Name changes will be permitted free of charge until **2 weeks prior** to the Congress (up to 15% of the participants' names). After this date, any name change will be subject to USD 30 charge per name.
6. **Onsite group registration pick-up** for groups leaders will be available upon request.
7. Payment is accepted by credit card or bank transfer. Credit card payment is subject to **additional 4% commission**.
8. **Cancellation policy:** Refund of registration fee will be as follows:
Note! Refunds for groups will be processed after the Congress.
 - Cancellations received up and including January 16, 2018 – full refund
 - Cancellations received between January 17 – September 05, 2018 – 50% will be refunded
 - After September 06, 2018 – no refund will be made
9. Fees for Congress participants include:
 - Entrance to the Congress sessions and Exhibition
 - Congress publications
 - Attendance to Welcome Reception
 - Refreshments and Coffee breaks
 - Attendance to Closing Ceremony
10. **Please fill in the below information:**

Company (Group Name): _____

Booking Agency (if relevant): _____

Contact Person: _____

Email: _____

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REGISTRATION CATEGORIES

Registration Fees in USD (Fees apply to payments received prior to the deadlines):

	Super Early Bird Rate January 15, 2018	Early Bird Rate January 16 – June 25, 2018	Late Rate from June 26, 2018
Non-Member	\$800	\$1000	\$1200
WSAVA member*	\$600	\$800	\$1000
FASAVA member**	\$600	\$800	\$1000
Low income Countries, Local and Regional WSAVA/FASAVA member***	\$300	\$500	\$700
Student****	\$200	\$400	\$600
Vet Nurse / Technician ****	\$250	\$450	\$650
Accompanying person	\$180	\$380	\$580

*You must be a member of one of WSAVA associations in order to benefit from this rate. To see the list of WSAVA associations – please [click here](#). A proof of membership may be asked for.

** You must be a member of one of FASAVA associations in order to benefit from this rate. To see the list of FASAVA associations – please [click here](#). A proof of membership may be asked for.

*** Low-Income Countries registration fee refers to Low income economies as [listed here](#) and defined according to the World Bank Country Classification. Also, participants from the following countries: China Chengdu, Philippines, Nepal, Sri Lanka, Vietnam

****Vet Nurses/Students/Technicians: In order to benefit from the special fee, a submission of your status confirmation (approval letter signed by the Head of Department or copy of your status ID) must be uploaded during the online registration.

Group Registration Details:

1. Required registration category: _____ No. of Registrations: _____
2. Required registration category: _____ No. of Registrations: _____
3. Required registration category: _____ No. of Registrations: _____

Total Group Participants: _____

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Important Note: Abstract Presenters

In case there are Abstract Presenters among the group delegates please advise the names and abstract numbers in advance in order to guarantee the abstract will remain in the Scientific Programme.

Please mark below accordingly:

- There are no abstract presenters in this group
- Attached is a list of the abstract presenters in this group

Group Registration Pick-up

Group registration collective pick-up onsite will be available on September 24, an appointment must be coordinated in advance. Exact times will be advised prior to the Congress.

Note: in case of group registration pick-up, individual barcode confirmation letters will not be sent to group participants.

We strongly recommend individual pick-up.

Please mark below accordingly:

- Group registration pick-up is required
- No group pick-up, the delegates will be collecting their registrations individually.

PAYMENT DETAILS

Payment information:

Billing Address (to appear on invoice and receipt): _____

VAT number: _____

Data Protection:

- I confirm that the group delegates whose names we will share with Kenes for the purpose of registration to the event, have agreed to this data share and its purpose.**

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This form was submitted by:

Full Name: _____

On Behalf of (company name): _____

Signature _____ Date _____

Please select a method of payment (credit card or bank transfer):

1. Credit card payment (Credit card payment is subject to additional 4% commission):

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of:
_____ USD

Type: Visa / MasterCard / AMEX

Number: _____

Expiration date: _____

Name of Card holder: _____

Address (as per Credit card records): _____

Security digits (on the back of the credit card): _____

Signature of Card Holder: _____

2. Bank Transfer Payment:

- Please ensure that the name of the group/paying company are stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to the registration fees.

Please make drafts payable in USD only to:

Account Name: WSAVA 2018 Congress, Singapore
Bank details: Credit Suisse Geneva, 1211 Geneva 70, Switzerland
Bank Code: 4835
Swift No: CRESCHZZ80A
Account Number: 1500934-92-10
IBAN No: CH36 0483 5150 0934 9201 0